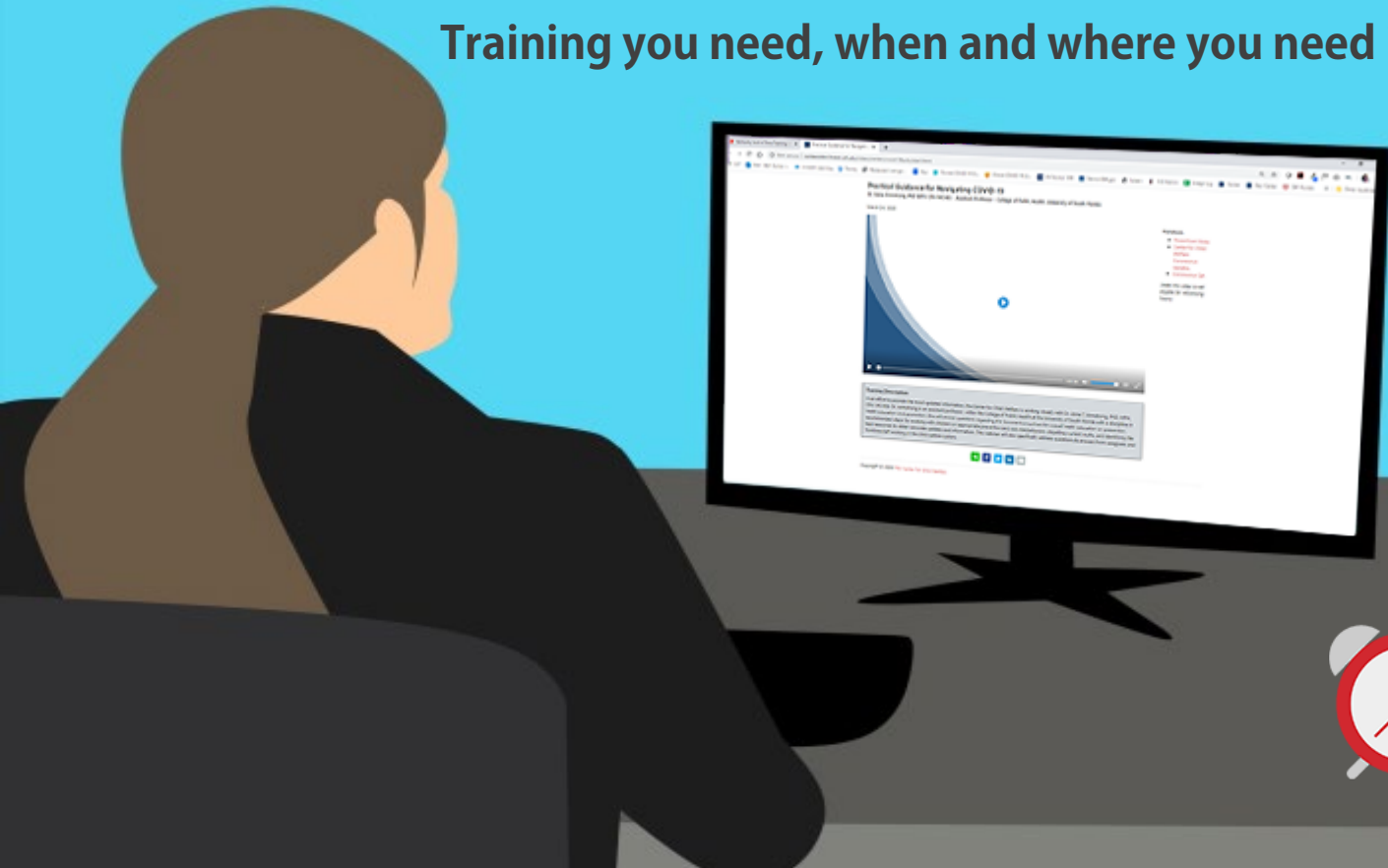


Just in Time Training

Training you need, when and where you need it.



Top Tips for Getting a Certificate

**No
Fast
Forward**



You will see a box beneath the video where the link to the quiz will be available. But if you fast forward anywhere in the video, the link will not be enabled.

**Avoid
Cell
Phone**



You can watch any of the videos on a cell phone. BUT, beware of viewing on a cell phone if you need a certificate. You may be more likely to close the screen or restart the video which will affect your ability to access the link to the quiz.

**3 Tries
And
Locked**



You are only allowed 3 attempts to pass the quiz – even if you took the quiz months ago. If you are locked out, we will need to unlock your account before you can try again.



Upon passing the quiz, please download (or right click) your certificate before printing or emailing for credit.

We are here to help! We want you to have the best experience possible. If you need assistance (including unlocking your account) email centersupport@usf.edu and provide us with your **NAME, TITLE** of the video or quiz, which **STATE** you reside in and the **ISSUE** you are having. We will respond within 24 hours Monday through Friday.